

Government of West Bengal
Personnel & Administrative Reforms Department
Writers' Buildings, Kolkata - 700 001

(File No. P&AR (IAS)/HR/N/IAS/IM-04-2011)

No. 1803-PAR(IAS)

Date: Kolkata, September 1, 2011

NOTIFICATION

In terms of provisions of the All India Services (Medical Attendance) Rules, 1954-applicable to AIS Officers, while they are on duty or on leave or under suspension, within India; the Governor is pleased to designate the following Doctors/Medical Officers as the **Authorised Medical Attendant (AMA)**, under the Rules 2(a) and 2(d) of the said Rules, for the purpose of medical attendance required by an All India Services (AIS) Officers (and the members of their family, as defined in the Rules) working in the State of West Bengal;

- (i) For Medical Attendance required within the State of West Bengal,
 - a. All Doctors of the State Government under the Directorate of Health Services, West Bengal
 - b. All Doctors of the State Government under the Directorate of Medical Education, West Bengal
 - c. All Doctors of the State Government under the Directorate of Homeopathy/Directorate of Ayurveda/Unani System, West Bengal
 - d. All Doctors under the CGHS
 - e. All Doctors working with the Paramilitary Forces, working within the State of West Bengal
 - f. If any of the above is not available at the time of requirement of medical attendance, the Doctors under the Armed Forces Medical Services
- (ii) For Medical Attendance required outside the State of West Bengal,
 - a. All Doctors of the concerned State Government Health Services,
 - b. All Doctors under the CGHS within the concerned State
 - c. All Doctors working with the Paramilitary Services, working within the concerned State
 - d. If any of the above is not available at the time of requirement of medical attendance, the Doctors under the Armed Forces Medical Services

2. This notification issues with the concurrence of Health & Family Welfare Department, Government of West Bengal.

By Order of the Governor



Secretary

(Personnel & Administrative Reforms Department)

Government of West Bengal
Personnel & Administrative Reforms Department
Writers' Buildings, Kolkata - 700 001

(File No. P&AR (IAS)/HR/N/IAS/IM-04-2011)

No. 1804-PAR(IAS)

Date: Kolkata, September 1, 2011

NOTIFICATION

In terms of provisions of the Rules 6(1), 7(1), and 10 of All India Services (Medical Attendance) Rules, 1954 the Governor is pleased to designate the Director of Health Services, West Bengal, as the Chief Administrative Medical Officer of the State of West Bengal for the purpose of these Rules.

2) This notification issues with the concurrence of Health & Family Welfare Department, Government of West Bengal.

By Order of the Governor



Secretary
(Personnel & Administrative Reforms Department)

Government of West Bengal
Personnel and Administrative Reforms Department
Writers' Buildings, Kolkata

No. IP & IAS IM-04/2011- IAS Cell

Dated- Kolkata, November 28, 2011

From: Secretary to the Government of West Bengal
Personnel and Administrative Reforms Department

To: (1) The Additional Chief Secretary/Principal Secretary/Secretary
L. & L. R. Department

- (2) The Commissioner, _____ Division;
- (3) The District Magistrate, _____ District;
- (4) The Principal Accountant General (A&E), West Bengal;
- (5) The Pay & Accounts Officer, Kolkata Pay & Accounts Office;
- (6) Treasury Officer _____ Treasury

Subject: Reimbursement of Medical Expenses to AIS Officers under the AIS (Medical Attendance) Rules, 1954

Reference: This Office No. 1560- PAR (IAS), dated 12th April 1999 on same subject and No. 880-PAR (IAS)/1M-13/05 dated 1st April 2008

Sir/ Madam,

The State Government has been receiving regular requests for clarification on the provisions regarding reimbursement of medical expenses under AIS (Medical Attendance) Rules, 1954. A need was felt to consolidate provisions under relevant rules of AIS (MA), 1954 again, and issue comprehensive instructions to clarify the commonly raised doubts. Accordingly, the following instructions for processing of the claims under AIS (MA) 1954 are being issued. These instructions issue in supersession of all previous instructions in this regard.

2) The State Government has already designated Doctors/Medical Officers as Authorised Medical Attendants (AMA) under the provisions of the AIS (MA) Rules, 1954 vide its No. 1803-PAR dated the 1st September 2011 (Annexure I). The Doctors/Medical Officers will be required to provide such medical attendance, as required, as per the provisions of the AIS (MA) Rules, 1954, to any AIS officer, who falls ill and seeks medical attendance, within their station or jurisdiction.

3) The State Government has also designated the Director of Health Services, West Bengal, as the Chief Administrative Medical Officer, in terms of the provisions of the Rules 6(1), 7(1) and 10 of AIS (MA) Rules, 1954 vide its No. 1804 -PAR (IAS), dated the 1st September 2011 (Annexure II).

4) The classification of cases of reimbursement of medical expenses of AIS Officers will be done in following categories:

10/11
Complete to all

- a) Treatment of Officers and their family members in Consulting Room or OPD of the AMA (as in Rule 2(e), 3 and 4 of AIS (MA) Rules, 1954) and that covers such treatment as mentioned in the Rule 2(f) and 2(k) of the said rules.
- No ceiling limit on consultation is fixed for AMAs in respect of AIS officers. (G.I. MHA letter No. 7/23/60- AIS(III), dated 26-9-1960)
 - No limit on the amount of reimbursement by the controlling officer has been prescribed, subject to compliance of the AIS (MA) Rules, 1954 (G.I. MHA letter No. 7/2/65- AIS(III), dated 20-4-1965)
- b) Treatment of Officers and their family members as In-patients in such Government Hospitals offering needed facility/ treatment in that station and as recommended by the AMA as in Rule 2(e) & 7(1) (a) and 7(2) and covers such treatment as mentioned in the Rule 2(f) and 2(k) of the said rules.
- No limit on the amount of reimbursement by the controlling officer has been prescribed, subject to compliance of the AIS (MA) Rules, 1954
- c) Treatment of Officers and their family members as In-patients in Non-Government Hospital, if there is no such facility in Government hospitals in (b) above in the station of posting of the AIS Officer, and *as recommended by the AMA* in consideration of the requirement of treatment by a specialist, as per Rule 7(1)(b) and 7(2) of the AIS (MA) Rules, 1954
- No limit on the amount of reimbursement by the controlling officer has been prescribed, subject to compliance of the AIS (MA) Rules, 1954
- d) Treatment of Officers and their family members as In-patients in Out-station Hospital (Government/Non-Government) within the State, if there is no such facility in hospitals in (b) & (c) above, and *as recommended by the AMA* in consideration of the requirement of treatment by a specialist, as per Rule 7(1)(c) and 7(2) of AIS (MA) Rules, 1954
- No limit on the amount of reimbursement by the controlling officer has been prescribed, subject to compliance of the AIS (MA) Rules, 1954
- e) Treatment of Officers and their family members as In-patients in Hospitals outside the State (but within India) as recommended by the AMA in consideration of the requirement of treatment by a specialist, as per the *proviso to* Rule 7(1)(c) and 7(2) of AIS (MA) Rules, 1954
- Under the Proviso to Rule 7(1)(c), in any exceptional case the AMA is of opinion that the necessary and suitable treatment is available only in a hospital outside the State (but within India), he may with the approval of Chief Administrative Medical Officer of the State (which shall be obtained beforehand unless the delay involved entails danger to the health of the patient) send the patient for treatment in such hospital

Out Side
The State

- No limit on the amount of reimbursement by the controlling officer has been prescribed, subject to compliance of the AIS (MA) Rules, 1954
- The member of Service themselves are entitled to treatment in any hospital, private or Government, outside the State under the above-mentioned proviso. However, for treatment of a member of the family of an AIS officer, outside the State under the proviso of Rule 7(1)(c), reimbursement of medical expenses will be admissible for treatment in a Government hospital only. (Ref: G.I. MHA letter no. 7/26/61- AIS (III), dated 23-12-1961)
- The Chief Administrative Medical Officer of the State shall be kept informed of all such treatments; including post-facto, if the delay involved in prior information entails danger to the health of the patient.

f) Treatment of Officers and their family members, *at their own discretion i.e. without AMA recommendation or certificate*, in Consulting Room or OPD of Medical Officers other than the AMA

- Vide Government order No. 880- PAR (IAS)/ 1M-13/05, dated 1st April 2008, expenses up to Rs 1000/- can be approved by the Controlling Officer. All claims under this order including consultation, medicines, Diagnostics Test etc. should be preferred in the appropriate form, duly supported by prescription from the attending physician along with cash memo/vouchers in original.

OPD
Rs. 1000/-

g) Treatment of Officers and their family members, at their own discretion i.e. without AMA recommendation or certificate, as In-patients in Non-Government Hospitals

- Such cases would be governed as per the limits laid down in WBHS 2008 and reimbursement in such cases would be limited to the approved ceiling as laid down in WBHS 2008.
- However, expenses up to Rs 1000/- can be approved by the Controlling Officer vide Government order No. 880- PAR (IAS)/ 1M-13/05, dated 1st April 2008. All claims under this order including consultation, medicines, Diagnostics Test etc. should be preferred in the appropriate form, duly supported by prescription from the attending physician along with cash memo/vouchers in original.

h) Treatment of Officers and their family members, *under emergency situation without AMA recommendation or certificate*, as Out-patient/ In-patients in Non-Government Hospitals

- Under Clause 14 (ii) of the AIS (MA) Rules, 1954, the Government can grant to a member of the AIS, reimbursement of expenditure incurred by him for the treatment of self or of a member of his family in a hospital other than a Government within/outside the State provided very exceptional circumstances justify such action. Such cases for approval of reimbursement of medical expenses will be examined by the P&AR Department in consultation with the Health and Family Welfare Department, Government of West Bengal. There is no Financial Limit prescribed for any such clearance by the Government.

NON-GOVERNMENT
HOSPITAL

Such cases involving reimbursement up to Rs. 20,000/- would be approved by P&AR Department. However, concurrence of Finance Department would be required for reimbursement claims above Rs. 20,000/- in each case.

5) Procedure for claiming the Medical Reimbursement-

- i. The Medical Advice/prescription by the AMA, in writing, is necessary for reimbursement of the payment on expenses incurred in treatment in authorized hospitals (or in AMA's consulting room or in patient's residence as applicable and relevant in individual case). It will be considered as a Certificate for the requirement of such a treatment. Only such medical expenses would be accepted, as admissible in the AIS (MA) Rules, 1954.
- ii. The bills for medicines/diagnostic tests are to be countersigned by the controlling authority of the officer concerned. In the case of members of the service who are their own controlling officer regard to TA bills, medical bills concerning them and members of their families shall be countersigned by the members themselves. The AMA or the Doctor authorizing such tests / treatment need not countersign the bills.
- iii. However, Government shall reject any claim under proviso to the Rule 7(2) of AIS (MA) Rules, 1954, if it is not satisfied with the genuineness on facts and circumstances of each case, after giving an opportunity to the claimant of being heard in the matter.


6) Chronic ailments and long duration treatments- Prescriptions for such medical treatments which are continued over a longer period or for chronic ailments like Hypertension/Diabetes etc. under the supervision of the AMA or consultant Physician (for cases covered under clause 4(a) and 4(f) above) shall be valid for a period of 6 months only at a time. Such prescriptions have to be revalidated by the AMA/Consultant Physician (as the case may be) again, after the 6 months, for continuation of treatment.

7) Preferring of Reimbursement claims- fixing of time limits-The claims of the AIS Officers for medical expenses reimbursement should invariably be preferred within 6 months from the date of completion of treatment as shown in the Medical prescription of the AMA (Medical Officer/ Doctor) concerned.

8) Controlling Officers are advised to refer to the AIS (MA) Rules, 1954, in case of doubts. Any matters requiring further clarification may be referred to P&AR Department, which would examine the same and convey the decision or consult Health and Family Welfare Department if required.

9) This issues with the concurrence of Health and Family Welfare Department, Government of West Bengal and Finance Department vide their UO. No. M-2350 Gr-P(Service) dated 25/11/2011.

By Order of the Governor


Secretary

(Personnel & Administrative Reforms Department)

GOVERNMENT OF WEST BENGAL
P. & A. R. DEPARTMENT
I.A.S. CELL
NABANNA, HOWRAH-711 102

No.1729-PAR(IAS)/1M-13/05 Pt.

Dated:08.11.2021

From : Shri B. P. Gopalika, IAS
Additional Chief Secretary to the Govt. of West Bengal
To : The Accountant General (A&E),
Treasury Buildings,
Kolkata- 700 001.

Sub : All India Services (Medical Attendance) Rules, 1954 – Enhancement of Delegated Powers to Controlling Officers for allowing refund of Medical expenses to A.I.S. Personnels in relaxation of Rules.

Sir,

In partial modification of Home (P&AR) Department's earlier G.O. Nos. 5109-GA/1M-36/67 dated 14.12.67, No. 2336-PAR(IAS) dated 24.08.77, No. 1320-PAR(IAS) dated 21.03.1995, No. 717-PAR(IAS) dated 23.02.1996, No. 880-PAR(IAS) dated 01.04.2008, No. 1625-PAR(IAS) dated 04.09.2013 and No. 385-PAR(IAS) dated 08.03.20216 on the subject noted above I am directed by order of the Governor to state that in view of the increased cost of Registration, cost of Consultation, cost of Medicines and cost of Pathological tests against each prescriptions. The Governor is pleased to direct that existing delegated limit of reimbursement of medical expenses under AIS (Medical Attendance) Rules, 1954 i.r.o. A.I.S. Personnel's & their family members of Rs. 10,000/- for cost of Registration, cost of Consultation, cost of Medicines and cost of Pathological tests against each prescription as allowed vide this Department aforesaid Order dated 08.03.2016 is hereby raised to Rs. 20,000/- (Rupees twenty thousand) only, in total, towards cost of Registration, Consultation fees, cost of medicines and cost of pathological tests in each case i.e. against each prescription with an immediate effect.

All claims to be sanctioned under this order should be preferred in the prescribed form enclosed, duly supported by prescription from the attending physician along with cash memos/vouchers in original.

The claims for reimbursement exceeding Rs. 20,000/- (Rupees twenty thousand) only will, however, be preferred in the form of application as prescribed in AIS(MA) Rules, 1954, as usual and should be referred to P. & A. R. Department for consideration.

All other conditions shall, however, continue to remain the same as laid down in this Department's previous G.O.'s as aforesaid which stand modified to the extent as indicated above.

This order issues with the concurrence of the Finance Department vide their U.O. No. Group T/2021-2022/0779 dated 03.11.2021.

Encl.: As above.

Yours faithfully,
Sd/-
(B. P. Gopalika)
Additional Chief Secretary
to the Govt. of West Bengal

No.1729/1(8) –PAR(IAS)/1M-13/05 Pt.

Dated:08.11.2021

Copy with a copy of its enclosure forwarded for information to :

1. The Additional Chief Secretary/Principal Secretary/Secretary, _____ Department
2. The Commissioner, _____ Division.
3. The District Magistrate, _____ all districts.
4. The Pay & Accounts Officers, Kolkata Pay & Accounts Office-I/II/III, Kolkata.
5. The Finance (Audit) Department.
6. The Health & Family Welfare Department.
- ✓ 7. The I.T. Cell, P. & A. R. Department for uploading in departmental web-site.
8. Guard file


O.S.D. & Ex-Officio Joint Secretary
to the Govt. of West Bengal.